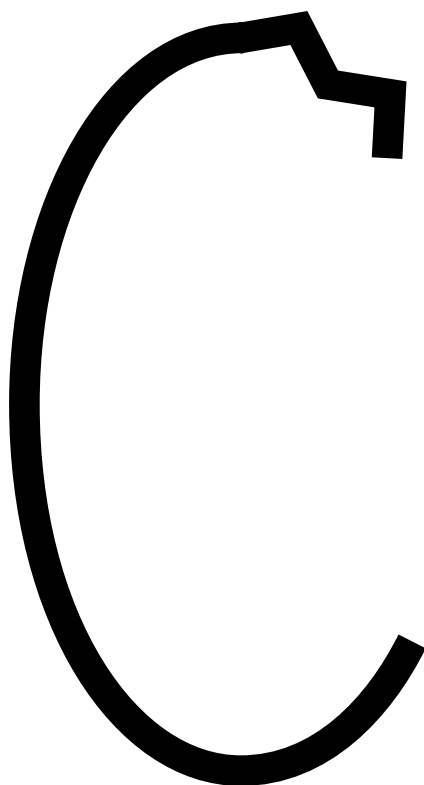


Open Call Grant Scheme



**creatieve industries
fund NL**

**design
architecture
digital culture**

p.o. box 29066
3001 gb rotterdam

groothandelsgebouw
entrance c, 5e etage
weena 723, rotterdam

+31 (0)10 436 16 00

Having regard to Article 10(4) of the Cultural Policy (Special-Purpose Funding) Act, the board of the Stichting Creative Industries Fund NL, with the approval of the Minister of Education, Culture and Science, decides:

Section 1: Definition of terms

Article 1. The Creative Industries Fund NL Mission Statement

- 1 The Creative Industries Fund NL's ("the Fund") mission is to continue and renew the rich design tradition in the Netherlands, from a cultural perspective, by stimulating experimental and research processes as well as new creation methods and to promote good commissioning.
- 2 In accordance with its articles of association and according to the statutory provisions and grant schemes, the Fund provides grants to natural and legal persons who contribute to the high quality, development and professionalization of the contemporary Dutch creative industry.

Article 2. Definitions

The definitions used in this scheme have the same meaning as laid down in the [Cultural Policy \(Special-Purpose Funding\) Grant Scheme](#). The definitions within this scheme are specifically understood to mean:

- 1 **Board:** the Executive Director of the Fund, as referred to in Article 5 of the articles of association;
- 2 **Creative industry:** the field of work relating to the design, architecture and digital culture disciplines, including any crossovers between these disciplines;
- 3 **Open call:** a tender procedure through which the Fund can provide grants in the context of its mission, aimed at a specific objective or within a certain theme, in a demarcated period and with a grant ceiling determined in advance;
- 4 **Professional designer:** a designer, architect or maker professionally positioned within the creative industry;
- 5 **Agency:** a collective or group of professional designers or makers, who are professionally organized within an agency or studio and which positions itself within the creative industry;
- 6 **Cultural institution or organization:** a not-for-profit legal person under private law with a supportive, producing or initiating function within the creative industry, such as a lab or workshop, a platform or a presentation space;
- 7 **Project:** all activities regarding a stand-alone, specifically described activity, demarcated in time and objective;
- 8 **Co-financing:** additional financing in the form of another grant, sponsorship, investment or contribution, in addition to the grant applied for from the Fund;
- 9 **Grant ceiling:** the amount available within the open call;
- 10 **Tender:** a procedure in which one or more proposals are chosen above other proposals submitted within the open call, based on a ranking.

Section 2: General provisions

Article 3. Scope and objective of the Open Call Grant Scheme

- 1 This scheme applies to the application, assessment and determination of a grant for a project that is submitted within an open call. This scheme gives insight into the general conditions, grounds for rejection, manner of publication, submission procedure, assessment, awarding and grant obligations.

- 2 An open call implements one or more of the Fund's policy objectives set out below:
 - a promoting the development of artistic quality;
 - b stimulating experiment and research;
 - c promoting talent development;
 - d promoting a healthy and innovative design infrastructure;
 - e supporting reflection and debate;
 - f promoting the power of design in big social challenges, including spatial heritage challenges;
 - g strengthening the design disciplines' international position.
- 3 The board may apply additional regulations to specific objectives, conditions, grounds for rejection and the tender procedure to implement this scheme. They will be stated explicitly in the open call text on the website www.stimuleringsfonds.nl on which this scheme is based. The open call text complements this scheme.

Article 4. Conditions of support

- 1 A grant will only be provided when the following conditions have been met:
 - a the project is in line with the Fund's mission statement as expressed in Article 1 and the objectives of the open call in question;
 - b the applicant is positioned as a professional designer, maker, agency or cultural institution within the Dutch creative industry;
 - c the applicant is registered at the Commercial Register of the Dutch Chamber of Commerce or at one of the Chambers of Commerce that fall within the Kingdom of the Netherlands;
 - d the project mainly serves a Dutch interest;
 - e the project starts within four months after the date of the decision;
 - f the project period is no longer than 24 months;
 - g there is a budget deficit and, in the board's opinion, the need for a grant has been demonstrated;
 - h based on the application, it can reasonably be expected that the goals set by the applicant will be achieved;
 - i the applicant did not fall short in complying with its grant obligations in the context of a project for which the Fund previously provided a grant;
 - j the results will be published or made publicly accessible in an appropriate manner.

Article 5. Grounds for rejection

- 1 No grant is provided to or for:
 - a projects that have already been subsidized under one of the Fund's grant schemes;
 - b projects for which, at the time of the application, an application is already being processed under another Fund grant scheme;
 - c applications that are not submitted on time or are incomplete;
 - d projects concerning a reprise or reissue;
 - e serial production;
 - f study or training course projects;
 - g educational activities within an educational institution;
 - h educational study trips;
 - i labour costs relating to employees of government, provincial and municipal

- bodies;
- j** acquisition of property, materials or equipment that will have a value beyond the context or after the end of a project;
- k** regular construction and restoration costs;
- l** interior, restoration and renovation plans;
- m** activities that do not go above and beyond the regular business activities.

Section 3: Grant application

Article 6. Publication procedure

- 1** The open call will be published at least four weeks before the closing date on www.stimuleringsfonds.nl with reference to this scheme.
- 2** In the open call text, the Fund will at least announce:
 - a** the reason for and objective of the open call;
 - b** the assessment criteria for the application;
 - c** the manner of assessment and advice;
 - d** the period within which a grant application can be submitted;
 - e** the grant ceiling;
 - f** the maximum amount made available per project;
 - g** any additional conditions or grounds for rejection;
 - h** any additional requirements with regard to the contents of the application.

Article 7. Submission procedure

- 1** The grant application can only be submitted in the Fund's digital [application environment](#).
- 2** Applications should be drafted in Dutch or English.

Article 8. Contents of the application

An application contains:

- 1** a fully completed application form;
- 2** a project plan which offers insight into the project's goal, setup and timetable;
- 3** a balanced budget and finance plan, complying with the Fair Practice Code;
- 4** curricula vitae of those carrying out the project;
- 5** a portfolio from the maker(s) or Designer(s) involved;
- 6** a digitally certified extract, issued no longer than one year ago, from the Commercial Register of the Dutch Chamber of Commerce or from one of the Chambers of Commerce that fall within the Kingdom of the Netherlands;
- 7** a representative image relating to the project, for communication purposes by the Fund. The necessary rights to the image must be held by the applicant;
- 8** where applicable, letters of intent from or collaboration agreements with the most important external project partners;
- 9** where applicable, a statement about the arrangements relating to intellectual property.

Section 4: Grant provision

Article 9. Advice

- 1 The Fund checks if the application is complete, complies with Articles 4 and 5 of the scheme, is in line with the Fund's mission statement as expressed in Article 1 and fits in with the scope of the open call.
- 2 The advisory committee will exclusively base its advice on providing or not providing a grant on the data provided by the applicant.
- 3 A positive advice may include a recommendation substantiating the amount of the grant to be provided and substantiated recommendations relating to the implementation of or not providing support for specifically stated activities.
- 4 The advisory committee applies a working method in accordance with the Fund Advisory Committee Working Method. The version published on the Fund's website at the time of submission applies.

Article 10. Assessment

- 1 The committee assesses the proposals based on the criteria described in the open call's text. This results in a positive or negative advice.
- 2 The assessment is similar to a tender: the assessment based on the criteria will lead to a ranking of the proposals submitted. The amount available will be awarded to the applicants whose positively assessed application ranks the highest on the priority list, as long as the total amount does not exceed the grant ceiling.

Article 11. Grant ceiling

- 1 A grant will always be provided on condition that sufficient funds have been allocated to the Fund by the Minister of Education, Culture and Science.
- 2 The board determines a grant ceiling and indicates as of when a grant application can be submitted. The decision on determining the grant ceiling will be announced in advance on the Fund's website: www.stimuleringsfonds.nl.

Article 12. Decision to provide a grant

- 1 The board informs the applicant in writing about its decision within ten weeks after the final submission date.
- 2 A general assessment of the submissions and a motivation of the selection will be added to the decision. There will be no written correspondence about the individual substantive assessment of the projects, unless this is explicitly stated in the open call text.
- 3 In its decision, the board may attach other obligations to the grant provision than is stated in Articles 14 to 16.
- 4 The decision to provide a grant contains the conditions on which the grant is being made available, the duration of the grant period, the obligations that apply to the recipient, the maximum amount of the grant and information about any payments and advances.
- 5 The applicant may not derive any rights from the decision to the grant provision for any subsequent applications.

Article 13. Advances

In the event of an award, the Fund will pay an advance of 80% of the amount awarded. The remaining amount will be paid after the decision on determination of the grant at the end of the grant period, unless the decision on determination establishes a lower grant amount.

Section 5: The grant recipient's obligations

Article 14. Administration

- 1 The grant recipient keeps records of the project in such a way that the rights and obligations, which are of importance for determining the grant, as well as the income and expenditure, can be verified at all times.
- 2 If necessary, the grant recipient gives the Fund insight into the project administration.
- 3 The grant recipient keeps the project administration and any documents forming part of it for seven years after the determination of the grant.

Article 15. Reference to the Fund

In all its public statements about the subsidized activities, the grant recipient is to refer to the Fund as the grant provider. The Fund's logo is to be included in publications and reports relating to the subsidized activities, as well as in invitations, announcements, websites and audio-visual productions relating to them. If a grant recipient includes other parties' logos, the Fund's logo will be depicted comparably sized in proportion to the contribution.

Article 16. Notifying the Fund

If one of the situations below occurs, the grant recipient promptly notifies the Fund thereof:

- 1 the activities for which the grant has been provided will not or not entirely take place;
- 2 the obligations attached to the grant will not be fully met;
- 3 there are artistic or commercial changes compared to the development plan based on which the grant was provided.

Section 6: Final determination of the grant

Article 17. Determination

- 1 The grant recipient submits an application for determination in the Fund's digital application environment no later than sixteen weeks after the grant period has expired. The accountability form should be used for this.
- 2 If the activities have been implemented according to plan and all obligations attached the grant have been met, the board will then determine the grant within ten weeks after the accountability has been submitted in accordance with the provision.
- 3 If it appears that activities have not or only partly been implemented, a lower grant may be determined.
- 4 The board may issue further instructions to the recipient about monitoring compliance with the conditions attached to the grant provision.

Article 18. Accountability, where necessary, for grants of less than € 25,000

- 1 If the grant is for less than € 25,000, the grant recipient demonstrates that the activities for which the grant was provided have been implemented and that the obligations attached to the grant have been met, by means of a short substantive report and a financial overview of all actual income and expenditure.
- 2 For research projects in particular and in the context of knowledge sharing and knowledge building, the grant recipient is will be asked to draw up a public version of the research report, in which the most important results and insights are shared, so that they can be exchanged with peers and other stakeholders and interested parties.

Article 19. Accountability for grants of € 25,000 or more

- 1 If the grant is for € 25,000 or more, the grant recipient should demonstrate, by means of a substantive report, that the activities for which the grant was provided have been performed and that the obligations attached to the grant have been met.
- 2 The substantive report contains an overview of the activities for which the grant was provided and the results achieved with it.
- 3 In so far as applicable, the report contains an analysis of the differences between the proposed activities and the intended results - these differences and the actual realization will then be specified in the project's description.
- 4 For research projects in particular and in the context of knowledge sharing and knowledge building, the grant recipient is will be asked to draw up a public version of the research report, in which the most important results and insights are shared, so that they can be exchanged with peers and other stakeholders and interested parties.

Article 20. Actual cost statement for grants of € 25,000 or more

- 1 If the grant is for € 25,000 or more, the grant recipient must demonstrate that the activities have been performed, by means of a statement on the actual costs and income.
- 2 In the statement the grant recipient indicates:
 - a that the activities for which the grant was provided, have been implemented;
 - b the total amount of the actual costs which are eligible for a grant;
 - c the total amount of the actual income, including third-party contributions;
 - d the total amount of the actual personal contribution.

Section 7: Concluding provisions

Article 21. Objection

A stakeholder may lodge an objection to a decision by the Fund's board by submitting a notice of objection to the board. The period for lodging a notice of objection is six weeks. This period will take effect from the date of the decision. The objection proceedings are published on the website www.stimuleringsfonds.nl.

Article 22. Protection of personal data

The board will not provide any confidential information about an application to third parties, relating to company and manufacturing data which have been made available confidentially by an applicant to the Fund or relating to personal data as referred to in Articles 22 up to and including 33 of the General Data Protection Regulation (Implementation) Act, unless that provision ensure from a statutory obligation or does not infringe privacy.

Article 23. Effective date and expiry

- 1 This scheme will become effective from 1 January 2021.
- 2 Subsidy Regulations Creative Industries Fund NL 2018 do not apply to this scheme.
- 3 This scheme will expire with effect from 1 January 2025, on the understanding that they remain applicable to the finalization of any grants provided based on this scheme.

Article 24. Reference title

This scheme is to be cited as: Open Call Grant Scheme. This scheme will be published in the Staatscourant (official Dutch Government Gazette).

*The Creative Industries Fund NL,
S. Groeneveld, MA-MBA (Executive Director)*